

CITY OF ALBUQUERQUE

FUEL/MOTOR POOL AUTHORIZATION

FLEET MANAGEMENT PHONE# 857-8077 OR 857-8080 FAX# 857-8081

Fuel Access Authorization

1) Date _____ Check if temp emp becoming city emp:

2) Last Name _____ 3) First Name _____

4) Department _____ 5) Division _____

6) City Employee: Employee # _____ Year of birth _____

OR
Temp Employee: Driver's License # _____

OR (Transit Vehicle Servicers only) ** Please enter City Emp# & YOB or DL# above
HID Card Number: _____

7) Work # _____ 8) city e-mail _____

9) Will Use WEX card
yes no

11) Approved By _____

Signature

Print Name

Title

For Fleet Management Use Only:

Date Entered: _____

Entered By: _____